Academic and Administrative Audits Conducted in the University

Index
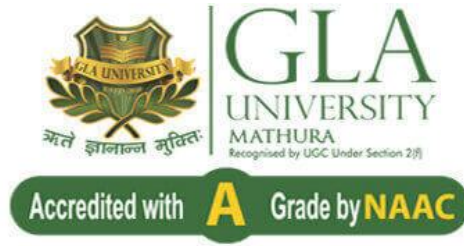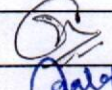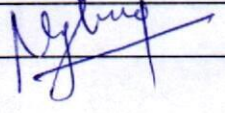
GLA University, Mathura

Academic & Administrative Audit Report

Session 16-17

From 9 to 10 March 2018

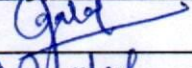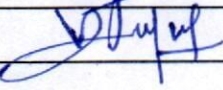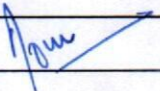| Name of the School/College/Centre	GLA University, Mathura
Address	17 Km stone, NH - 2,Mathura Delhi Road, PO - Chaumuhan
Institution e-mail address	registrar@gla.ac.in
Contact Nos.	05662250888
Name of the Dean/Director/Principal of the School/College/Centre	Prof. D.S. Chauhan
Mobile:	

Composition of peer team which undertook the onsite visit

Chairperson	Prof. Charul Bhatnagar	
Member	Prof. A.S. Jalal	
Member	Dr. Vishal Goyal	
Member	Mr. Rohit Agrawal	
Member	Mr. Neeraj Varshney	

Academic and Administrative Audit (AAA)

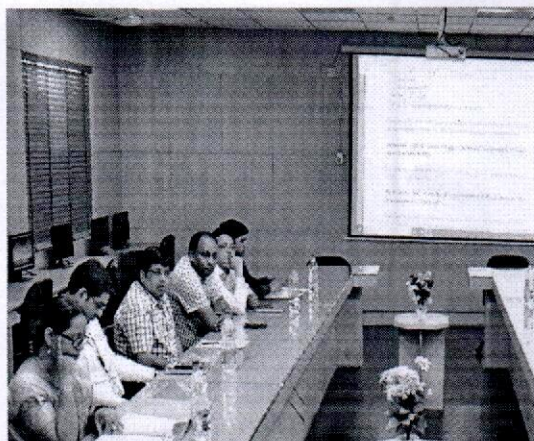The main objective of the audit is to review, assess, and evaluate the performance in domains of teaching-learning process, research, extra-curricular and administrative aspects pertaining to departments of the institution. The review process is usually carried out by internal committee members and the external academicians. As a part of the audit process, the IQAC has structured a format for the evaluation based on the Criteria specified by NAAC. The criteria-wise evaluation of the department includes:

i. Course content
ii. Teaching - Learning Process
iii. Examination and Evaluation system
iv. Results
v. Other activities
vi. Infrastructure
vii. Department Administration

Glimpses of AAA Committee visit:

Assessment Based on

Institutional Information

Approvals and Accreditation	Autonomous by UGC	YES/NO
Governance	NAAC certificate	YES/NO
	Governing Body notification	YES/NO
	Academic Council notification	YES/NO
	Finance Committee notification	YES/NO
	BoS notification	YES/NO
	Proceedings of Governing Body meeting	YES/NO
	Proceedings of Academic Council meeting	YES/NO
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	Examination section	YES/NO
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Other amenities	Office Automation (ERP software)	YES/NO
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	Bank/ATM	YES/NO
	Transport Facility	YES/NO
	Sewage Disposal System	YES/NO
	Drinking water facility	YES/NO
	Solid Waste Management	YES/NO

	e-waste Management	YES/NO
	Rain Water Harvesting	YES/NO
	Green Campus Initiatives	YES/NO

Criteria	Indicator	Available	Remark (If Any)
1. **Curricular** **Aspects**	**Curriculum Design and Development**	yes	
	Academic Flexibility	yes	
	Curriculum Enrichment	yes	
	Feedback System	yes	
2. **Teaching-** **Learning** **and** **Evaluation**	**Student Enrolments and Profile**	yes	
	Catering to Student Diversity	Yes	
	Teaching - Learning Process	Yes	
	Teacher Profile and Quality	Yes	
	Evaluation Process and Reforms	Yes	
3. **Research,** **Consultancy** **and** **Extension**	**Promotion of Research and Facilities**	Yes	
	Resource Mobilizations for Research	Yes	
	Innovation Ecosystem	Yes	
	Research Publications and Awards	Yes	
	Consultancy	Yes	
	Extension Activities	Yes	
	Collaboration	Yes	
4. **Infra**	**Physical Facilities**	Yes	
	Library as a Learning Resource	Yes	

structure and Learning Resources	IT Infrastructure	Yes	
	Maintenance of Campus Infrastructure	Yes	
5. Student Support and Progression	Student Support	Yes	
	Student Progression	Yes	
	Student Participation and Activities	Yes	
	Alumni Engagement	Yes	
6. Governance, Leadership and Management	Institutional Vision and Leadership	Yes	
	Strategy Development and Deployment	Yes	
	Faculty Empowerment Strategies	Yes	
7. Innovation and Best Practices		Yes	

Chairman -Audit Committee

Director-IQAC

Academic and Administrative audit for the academic year 2016-17

We, the members of academic and administrative audit team have conducted the academic and administrative audit for the academic year 2016-17 on 09-10, March. 2018.

Observation of Audit.

1. University should launch more courses in diverse fields.
2. There should be a more research-friendly atmosphere in the university.
3. They should also focus on getting new projects.

Director- IQAC

Academic Administrative Audit (AAA) 2016-17 and initiation of follow up action

Sl. No.	Academic Administrative Audit Suggestions	Initiation of follow up action
1	University should launch more courses in diverse fields	Being done
2	There should be a more research-friendly atmosphere in the University	Faculty members are being motivated for research. They are provided with necessary facilities and resources.
3	They should also focus on getting new projects	In process

Director IQAC
GLA University, Mathura
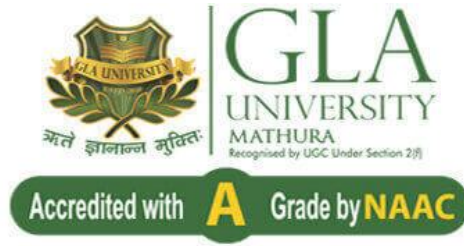
GLA University, Mathura

Academic & Administrative Audit Report
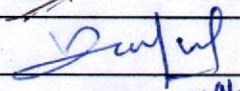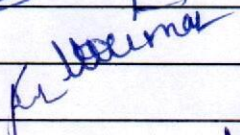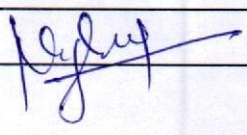
Session 17-18

From 8 to 9 February 2019

Name of the School/College/Centre	GLA University, Mathura
Address	17 Km stone, NH - 2,Mathura Delhi Road, PO - Chaumuhan
Institution e-mail address	registrar@gla.ac.in
Contact Nos.	05662250888
Name of the Dean/Director/Principal of the School/College/Centre	Prof. D.S. Chauhan
Mobile:	

Composition of peer team which undertook the onsite visit

Chairperson	Prof. CharulBhatnagar	
Member	Prof. Vishal Goyal	
Member	Prof. Manoj Kumar	
Member	Dr. Kamal Shah	
Member	Mr. NeerajVarshney	

Academic and Administrative Audit (AAA)

The main objective of the audit is to review, assess, and evaluate the performance in domains of teaching-learning process, research, extra-curricular and administrative aspects pertaining to departments of the institution. The review process is usually carried out by internal committee members and the external academicians. As a part of the audit process, the IQAC has structured a format for the evaluation based on the Criteria specified by NAAC. The criteria-wise evaluation of the department includes:

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    ii.   Teaching - Learning Process

    iii.   Examination and Evaluation system

    iv.   Results

    v.   Other activities

    vi.   Infrastructure

    vii.   Department Administration

Glimpses of AAA Committee visit:

Assessment Based on Institutional Information

Approvals and Accreditation	Autonomous by UGC	YES/NO
	NAAC certificate	YES/NO
	Governing Body notification	YES/NO
	Academic Council notification	YES/NO
	Finance Committee notification	YES/NO
	BoS notification	YES/NO
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	Proceedings of Finance committee meeting	YES/NO
	Proceedings of BoS meeting	YES/NO
	Examination section	YES/NO
	IQAC and its proceedings	YES/NO

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		Anti-Sexual Harassment Committee/College Internal	YES/NO
		Complaint Committee	YES/NO
		Grievance Redressal Committee	YES/NO
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		Alumni Association	YES/NO
Other amenities		Office Automation (ERP software)	YES/NO
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		Sewage Disposal System	YES/NO
		Drinking water facility	YES/NO
		Solid Waste Management	YES/NO
		e-waste Management	YES/NO
		Rain Water Harvesting	YES/NO

	Green Campus Initiatives		YES/NO ✓

Criteria	Indicator	Available	Remark (If Any)
1. Curricular Aspects	Curriculum Design and Development	Yes	
	Academic Flexibility	Yes	
	Curriculum Enrichment	Yes	
	Feedback System	Yes	
2. Teaching- Learning and Evaluation	Student Enrolments and Profile	Yes	
	Catering to Student Diversity	Yes	
	Teaching - Learning Process	Yes	
	Teacher Profile and Quality	Yes	
	Evaluation Process and Reforms	Yes	
3. Research, Consultancy and Extension	Promotion of Research and Facilities	Yes	
	Resource Mobilizations for Research	Yes	
	Innovation Ecosystem	Yes	
	Research Publications and Awards	Yes	
	Consultancy	Yes	
	Extension Activities	Yes	
	Collaboration	Yes	
4. Infra structure and Learning Resources	Physical Facilities	Yes	
	Library as a Learning Resource	Yes	
	IT Infrastructure	Yes	
	Maintenance of Campus Infrastructure	Yes	
5.	Student Support	Yes	

Student	Student Progression	Yes	
Support and Progression	Student Participation and Activities	Yes	
	Alumni Engagement	Yes	
6. Governance, Leadership and Management	Institutional Vision and Leadership	Yes	
	Strategy Development and Deployment	Yes	
	Faculty Empowerment Strategies	Yes	
7. Innovation and Best Practices		Yes	

Chairman -Audit Committee

Director-IQAC

Academic and Administrative audit for the academic year 2017-18

We, the members of the academic and administrative audit team, have conducted the academic and administrative audit for the academic year 2017-18 on 08-09, Feb. 2019.

Observation of Audit.

1. University should organize in-campus inter-university sports and cultural competitions,
2. Students of the university should be encouraged to form and be part of clubs and be actively participate in co-curricular activities,
3. University should pay more attention to research activities.

Director- IQAC

Academic Administrative Audit (AAA) 2017-18 and initiation of follow up action

Sl. No.	Academic Administrative Audit Suggestions	Initiation of follow up action
1	University should organize in-campus inter-university sports and cultural competitions	Conducted inter-university sports meet and invited other universities in the fest
2	Students of the university should be encouraged to form and be part of clubs and be actively participate in co-curricular activities	Student participation in co-curricular activities and number of student members in the university clubs have increased.
3	University should pay more attention to research activities	Being done

Director IQAC
GLA University, Mathura
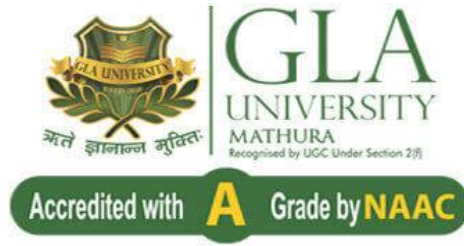
GLA University, Mathura

Academic & Administrative Audit Report

Session 18-19
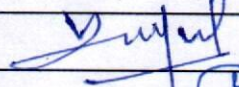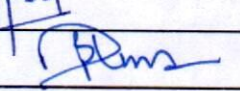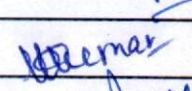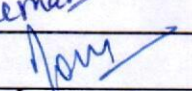
From 20 to 21 September 2019
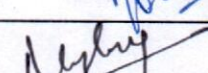
Name of the School/College/Centre	GLA University, Mathura
Address	17 Km stone, NH - 2,Mathura Delhi Road, PO - Chaumuhan
Institution e-mail address	registrar@gla.ac.in
Contact Nos.	05662250888
Name of the Dean/Director/Principal of the School/College/Centre	Prof. Phalguni Gupta
Mobile:	

Composition of peer team which undertook the onsite visit

Chairperson	Prof. Vishal Goyal	
Member	Prof. Diwakar Bhardwaj	
Member	Prof. Manoj Kumar	
Member	Dr. Rohit Agrawal	
Member	Mr. Neeraj Varshney	

Academic and Administrative Audit (AAA)

The main objective of the audit is to review, assess, and evaluate the performance in domains of teaching-learning process, research, extra-curricular and administrative aspects pertaining to departments of the institution. The review process is usually carried out by internal committee members and the external academicians. As a part of the audit process, the IQAC has structured a format for the evaluation based on the Criteria specified by NAAC. The criteria-wise evaluation of the department includes:

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vii.   Department Administration

Glimpses of AAA Committee visit:

Assessment Based on Institutional Information

Approvals and Accreditation	Autonomous by UGC	✓ YES/NO
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	Proceedings of BoS meeting	YES/NO
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	IQAC and its proceedings	YES/NO

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	Complaint Committee	YES/NO
	Grievance Redressal Committee	YES/NO
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Other amenities	Office Automation (ERP software)	YES/NO
	Personal files	YES/NO
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	Student scholarship details	YES/NO
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	Notice Boards	YES/NO
	CCTV Security	YES/NO
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	Xerox facility	YES/NO
	Backup Electric Supply	YES/NO
	Bank/ATM	YES/NO
	Transport Facility	YES/NO
	Sewage Disposal System	YES/NO
	Drinking water facility	YES/NO

		YES/NO
Solid Waste Management		YES/NO
e-waste Management		YES/NO
Rain Water Harvesting		YES/NO
Green Campus Initiatives		YES/NO

Criteria	Indicator	Available	Remark (If Any)
1. Curricular Aspects	Curriculum Design and Development	yes	
	Academic Flexibility	yes	
	Curriculum Enrichment	yes	
	Feedback System	yes	
2. Teaching-Learning and Evaluation	Student Enrolments and Profile	yes	
	Catering to Student Diversity	yes	
	Teaching - Learning Process	yes	
	Teacher Profile and Quality	yes	
	Evaluation Process and Reforms	yes	
3. Research, Consultancy and Extension	Promotion of Research and Facilities	yes	
	Resource Mobilizations for Research	yes	
	Innovation Ecosystem	yes	
	Research Publications and Awards	yes	
	Consultancy	yes	
	Extension Activities	yes	

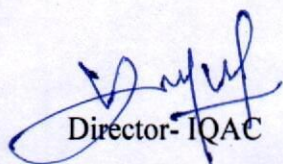|			
	Collaboration	yes	
4.	**Physical Facilities**	yes	
Infra structure and Learning Resources	**Library as a Learning Resource**	yes	
	IT Infrastructure	yes	
	Maintenance of Campus Infrastructure	yes	
5.	**Student Support**	yes	
Student Support and Progression	**Student Progression**	yes	
	Student Participation and Activities	yes	
	Alumni Engagement	yes	
6.	**Institutional Vision and Leadership**	yes	
Governance, Leadership and Management	**Strategy Development and Deployment**	yes	
	Faculty Empowerment Strategies	yes	
7.		yes	
Innovation and Best Practices			

Chairman -Audit Committee

Director IQAC

Academic and Administrative audit for the academic year 2018-19

We, the members of academic and administrative audit team have conducted the academic and administrative audit for the academic year 2018-19 on 20-21, Sep. 2019.

Observation of Audit.

1. Conduct regular activities with the alumni
2. Motivate and encourage faculty members for quality research and projects.
3. Motivate students to participate in inter-university competitions.
4. Encourage faculty members to use ICT tools for teaching instead of traditional methods.
5. University should focus more consultancy.
6. Organise student seminars, G.D., field /industrial visits, brainstorming etc.

Director- IQAC

Academic Administrative Audit (AAA) 2018-19 and initiation of follow up action

Sl. No.	Academic Administrative Audit Suggestions	Initiation of follow up action
1	Conduct regular activities with the Alumni	Department conducted regular Alumni interaction and invited Alumni for special sessions
2	Motivate and encourage faculty members for quality research and projects.	In Process
3	Motivate students to participate in inter-university competitions.	Initiated and motivate students
4	Encourage faculty members to use ICT tools for teaching instead of traditional methods.	Arrange necessary resources and motivate faculty to use ICT tools
5	University should focus more consultancy.	In process
6	Organise student seminars, G.D., field /industrial visits, brainstorming etc.	Initiated

Director IQAC
GLA University, Mathura
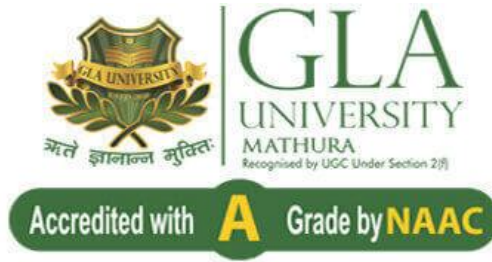
GLA University, Mathura

Academic & Administrative Audit Report
Session 19-20
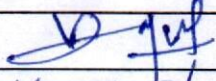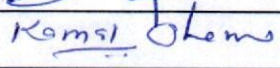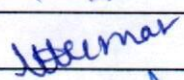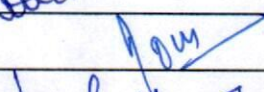
From 18 to 19 January 2021
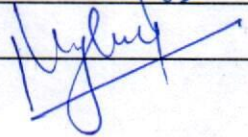
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Name of the Dean/Director/Principal of the School/College/Centre	Prof. Phalguni Gupta
Mobile:	

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Chairperson	Prof. Vishal Goyal	
Member	Prof. Kamal Sharma	
Member	Prof. Manoj Kumar	
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Criteria	Indicator	Available	Remark (If Any)

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	Innovation Ecosystem	Yes	
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	Consultancy	Yes	
	Extension Activities	Yes	
	Collaboration	Yes	
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	Library as a Learning Resource	Yes	
	IT Infrastructure	Yes	
	Maintenance of Campus Infrastructure	Yes	
5. Student	Student Support	Yes	
	Student Progression	Yes	

Support and Progression	Student Participation and Activities	Yes	
	Alumni Engagement	Yes	
6. Governance, Leadership and Management	Institutional Vision and Leadership	Yes	
	Strategy Development and Deployment	Yes	
	Faculty Empowerment Strategies	Yes	
7. Innovation and Best Practices			

Chairman -Audit Committee

Director-IQAC

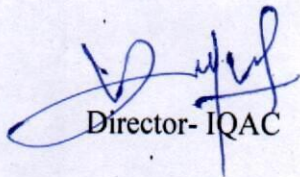**Academic and Administrative audit for the academic year 2019-20**

We, the members of the academic and administrative audit team, have conducted the academic and administrative audit for the academic year 2019-20 on 18-19, Jan. 2021.

Observation of Audit

1. Increase M.O.U.s with other agencies and institutions.
2. Improve the revenue generating consultancy.
3. University should entirely fund the research. The funding from outside funding institutions need to be improved.
4. Conduct in-house Hackathon, prototype competition and project competition to create an environment of psychomotor learning.

Director- IQAC

Academic Administrative Audit (AAA) 2019-20 and initiation of follow up action

Sl. No.	Academic Administrative Audit Suggestions	Initiation of follow up action
1	Increase M.O.U.s with other agencies and institutions.	More than 30 M.O.U.s have been signed
2	Improve the revenue generating consultancy	Being done
3	University should entirely fund the research. The funding from outside funding institutions needs to be improved.	Being done
4	Conduct in-house Hackathon, prototype competition and project competition to create an environment of psychomotor learning.	Conducted such activities by various clubs and societies of the University

Director IQAC
GLA University, Mathura
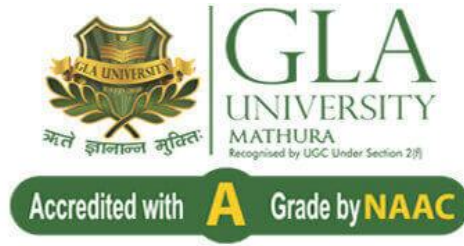
GLA University, Mathura

Academic & Administrative Audit Report

Session 20-21

From 3 to 8 January 2022

Name of the School/College/Centre	GLA University, Mathura
Address	17 Km stone, NH - 2,Mathura Delhi Road, PO - Chaumuhan
Institution e-mail address	registrar@gla.ac.in
Contact Nos.	05662250888
Name of the Dean/Director/Principal of the School/College/Centre	Prof. Phalguni Gupta
Mobile:	

Composition of peer team which undertook the onsite visit
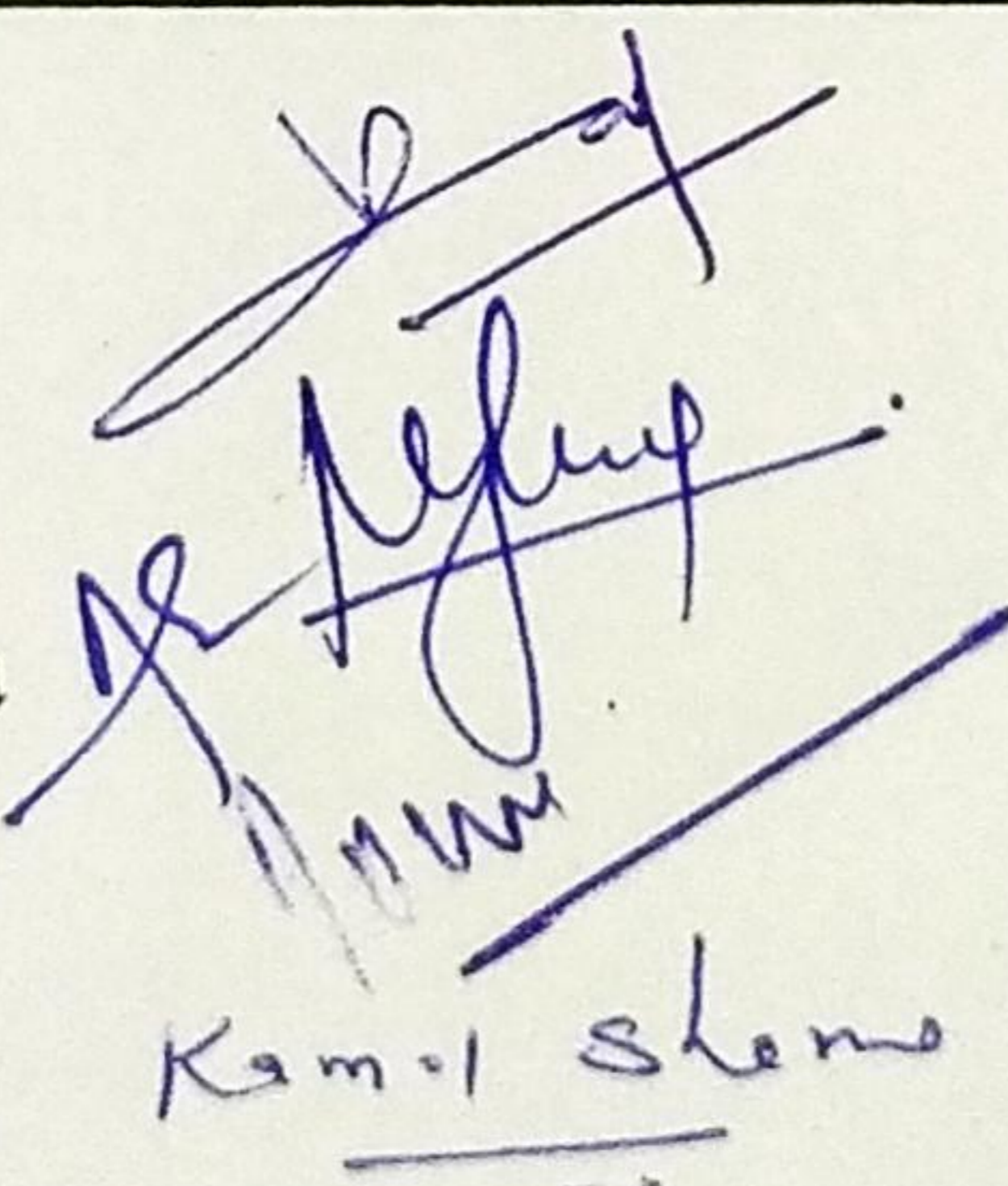
Chairperson	Prof. Vishal Goyal	
Member	Mr. Neeraj Varshney	
Member	Dr. Aasheesh Shukla	
Member	Dr. Rohit Agrawal	
Member	Dr. Kamal Sharma	Kamal Sharma

Academic and Administrative Audit (AAA)

The main objective of the audit is to review, assess, and evaluate the performance in domains of teaching-learning process, research, extra-curricular and administrative aspects pertaining to departments of the institution. The review process is usually carried out by internal committee members and the external academicians. As a part of the audit process, the IQAC has structured a format for the evaluation based on the Criteria specified by NAAC. The criteria-wise evaluation of the department includes:
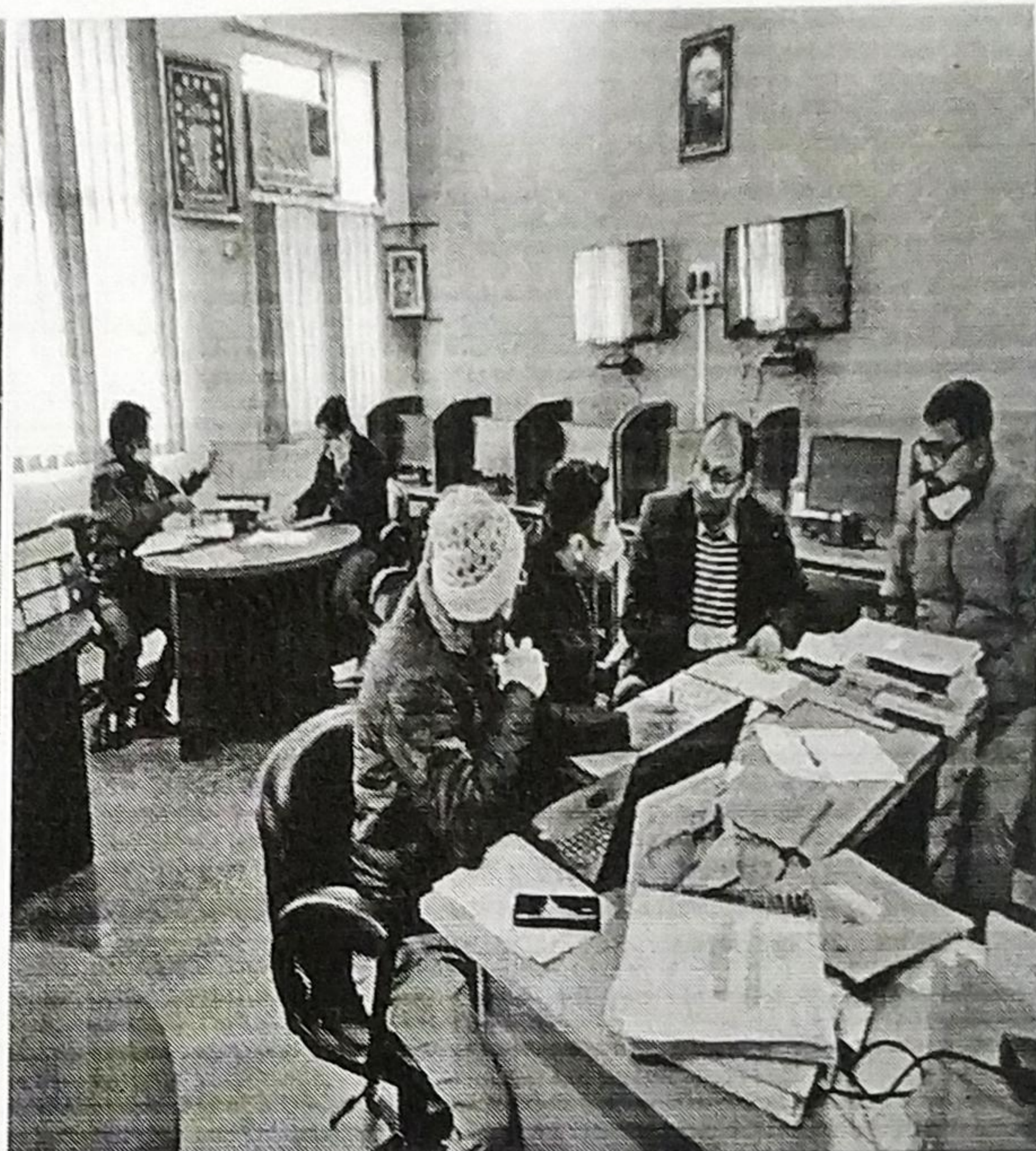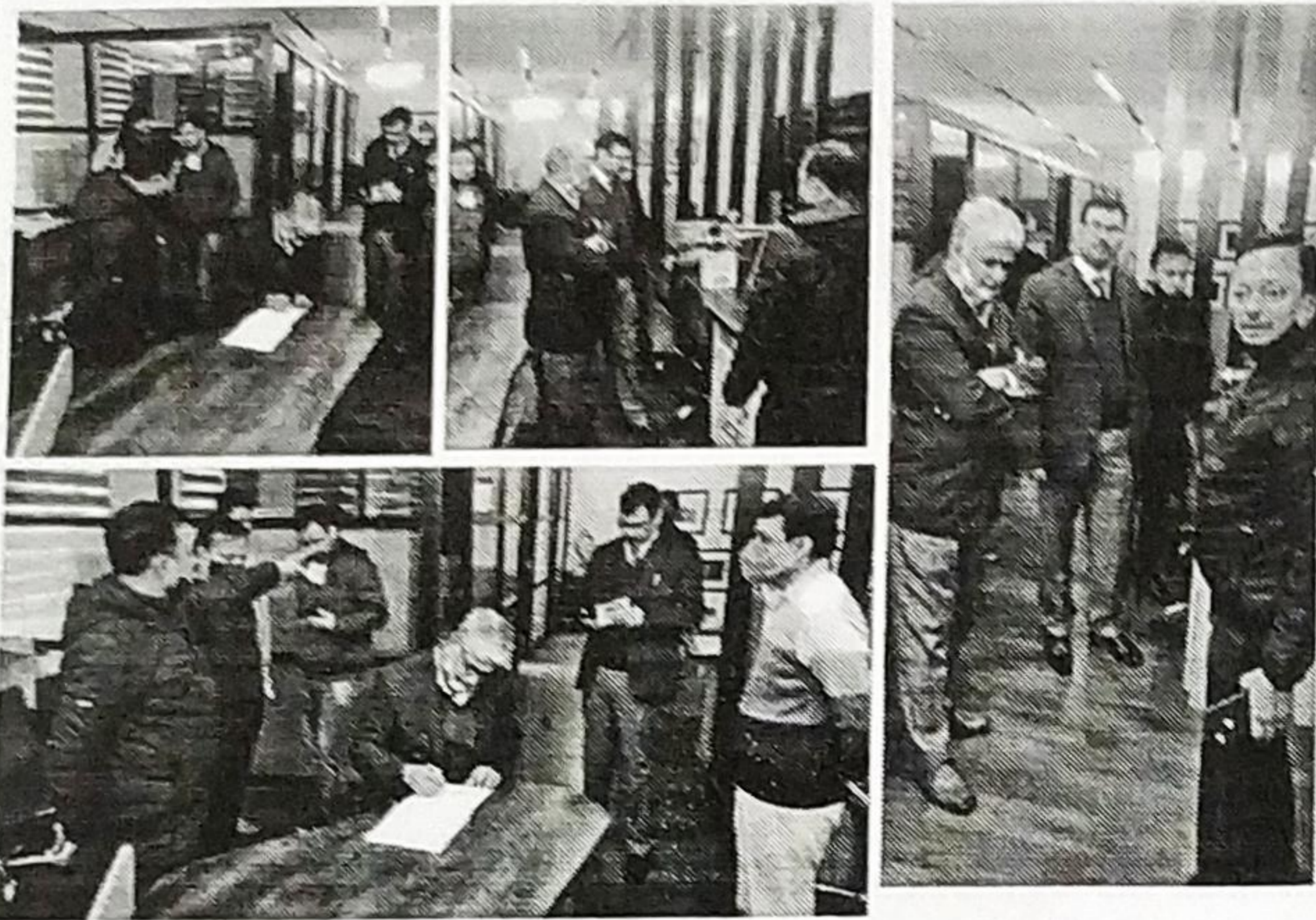
    i.   Course content

    ii.   Teaching - Learning Process

    iii.   Examination and Evaluation system

    iv.   Results

    v.   Other activities

    vi.   Infrastructure

    vii.   Department Administration

Glimpses of AAA Committee visit:

Assessment Based on Institutional Information

Approvals and Accreditation	Autonomous by UGC	YES/NO
	NAAC certificate	YES/NO
	Governing Body notification	YES/NO
	Academic Council notification	YES/NO
	Finance Committee notification	YES/NO
	BoS notification	YES/NO
	Proceedings of Governing Body meeting	YES/NO
	Proceedings of Academic Council meeting	YES/NO
	Proceedings of Finance committee meeting	YES/NO
Governance	Proceedings of BoS meeting	YES/NO
	Examination section	YES/NO
	IQAC and its proceedings	YES/NO
	Anti-Ragging Committee	YES/NO
	Anti-Sexual Harassment Committee/College Internal	YES/NO
	Complaint Committee	YES/NO
	Grievance Redressal Committee	YES/NO
	SC/ST/OBC Cell	YES/NO
	Alumni Association	YES/NO
	Office Automation (ERP software)	YES/NO
	Personal files	YES/NO
	Budget sanctioned and Audit report	YES/NO
Other amenities	Student scholarship details	YES/NO
	Institution Website	YES/NO
	Biometric Attendance System	YES/NO

Notice Boards	YES/NO
CCTV Security	YES/NO
Projectors in Class Rooms	YES/NO
Fire Extinguisher	YES/NO
Medical facility	YES/NO
Canteen facility	YES/NO
Sports facility	YES/NO
Hostels	YES/NO
Vehicle Parking	YES/NO
Xerox facility	YES/NO
Backup Electric Supply	YES/NO
Bank/ATM	YES/NO
Transport Facility	YES/NO
Sewage Disposal System	YES/NO
Drinking water facility	YES/NO
Solid Waste Management	YES/NO
e-waste Management	YES/NO
Rain Water Harvesting	YES/NO
Green Campus Initiatives	YES/NO

Criteria	Indicator	Available	Remark (If Any)
1. Curricular Aspects	**Curriculum Design and Development**	Yes	
	Academic Flexibility	Yes	
	Curriculum Enrichment	Yes	
	Feedback System	Yes	
2. Teaching-Learning and Evaluation	**Student Enrolments and Profile**	Yes	
	Catering to Student Diversity	Yes	
	Teaching - Learning Process	Yes	Use innovative methods and ICT for more engagement
	Teacher Profile and Quality	Yes	
	Evaluation Process and Reforms	Yes	
3. Research, Consultancy and Extension	**Promotion of Research and Facilities**	Yes	Motivate faculty members to do more research and publish in quality journals
	Resource Mobilizations for Research	Yes	
	Innovation Ecosystem	Yes	
	Research Publications and Awards	Yes	
	Consultancy	Yes	Improvement is needed.
	Extension Activities	Yes	
	Collaboration	Yes	Promote collaborative activities and research
4. Infra structure	**Physical Facilities**	Yes	
	Library as a Learning Resource	Yes	
	IT Infrastructure	Yes	
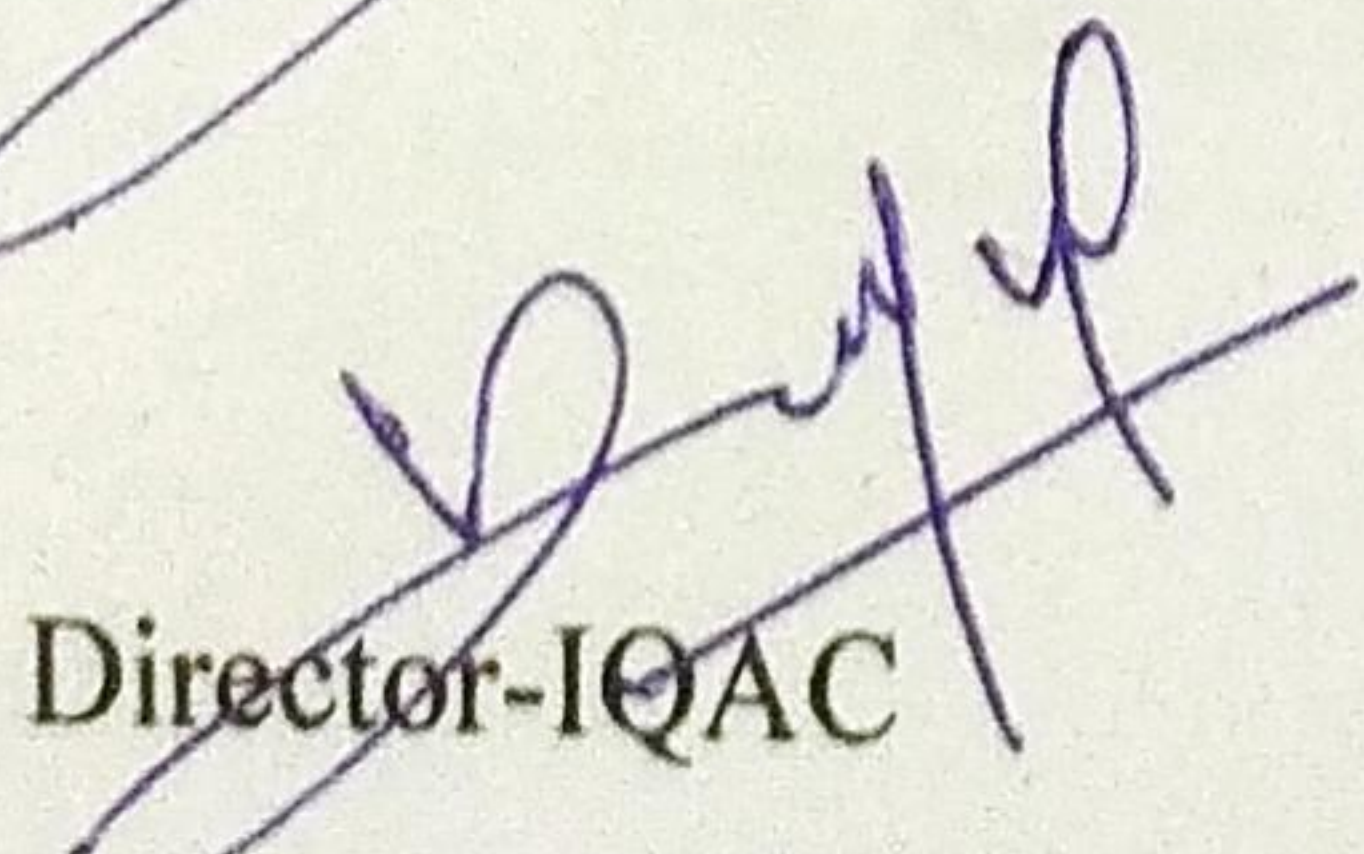
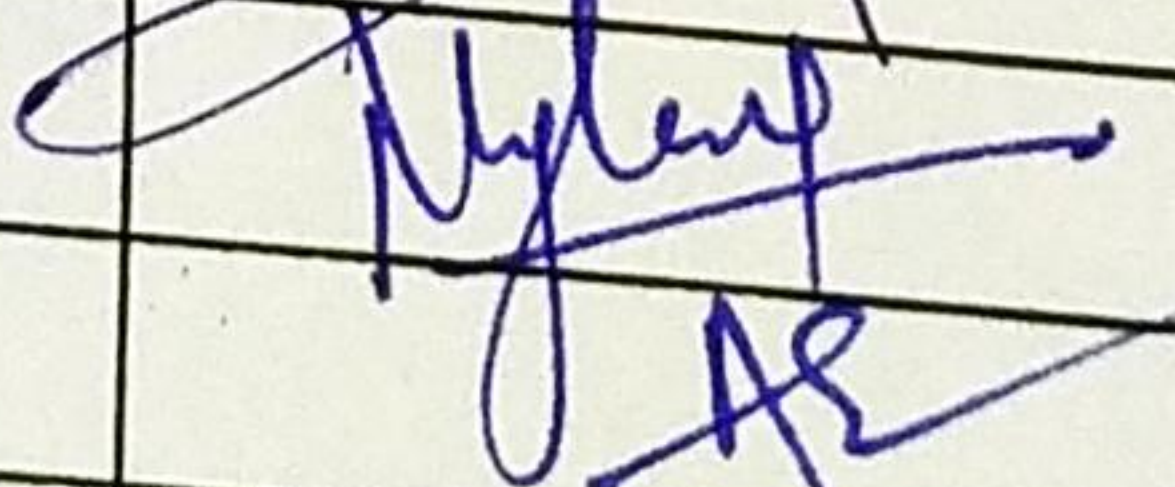|			
and Learning Resources	Maintenance of Campus Infrastructure	Yes	
5. Student Support and Progression	Student Support	Yes	
	Student Progression	Yes	
	Student Participation and Activities	Yes	
	Alumni Engagement	Yes	Arrange alumni activities regularly
6. Governance, Leadership and Management	Institutional Vision and Leadership	Yes	
	Strategy Development and Deployment	Yes	
	Faculty Empowerment Strategies	Yes	
7: Innovation and Best Practices		Yes	

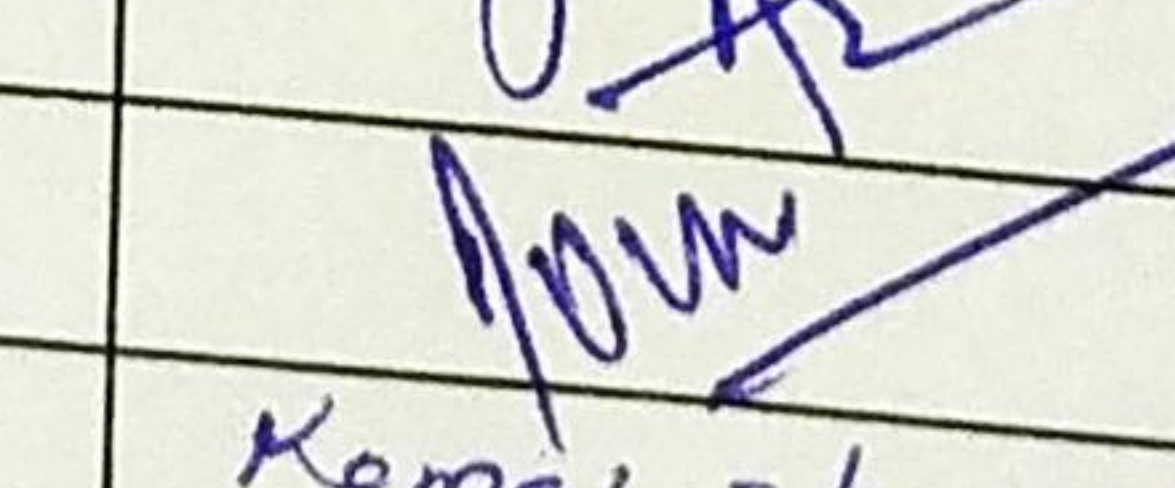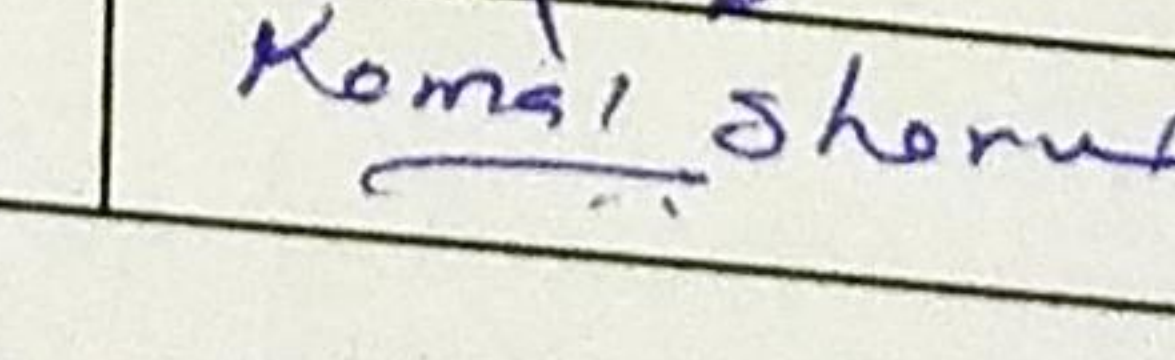Chairman -Audit Committee

Director-IQAC
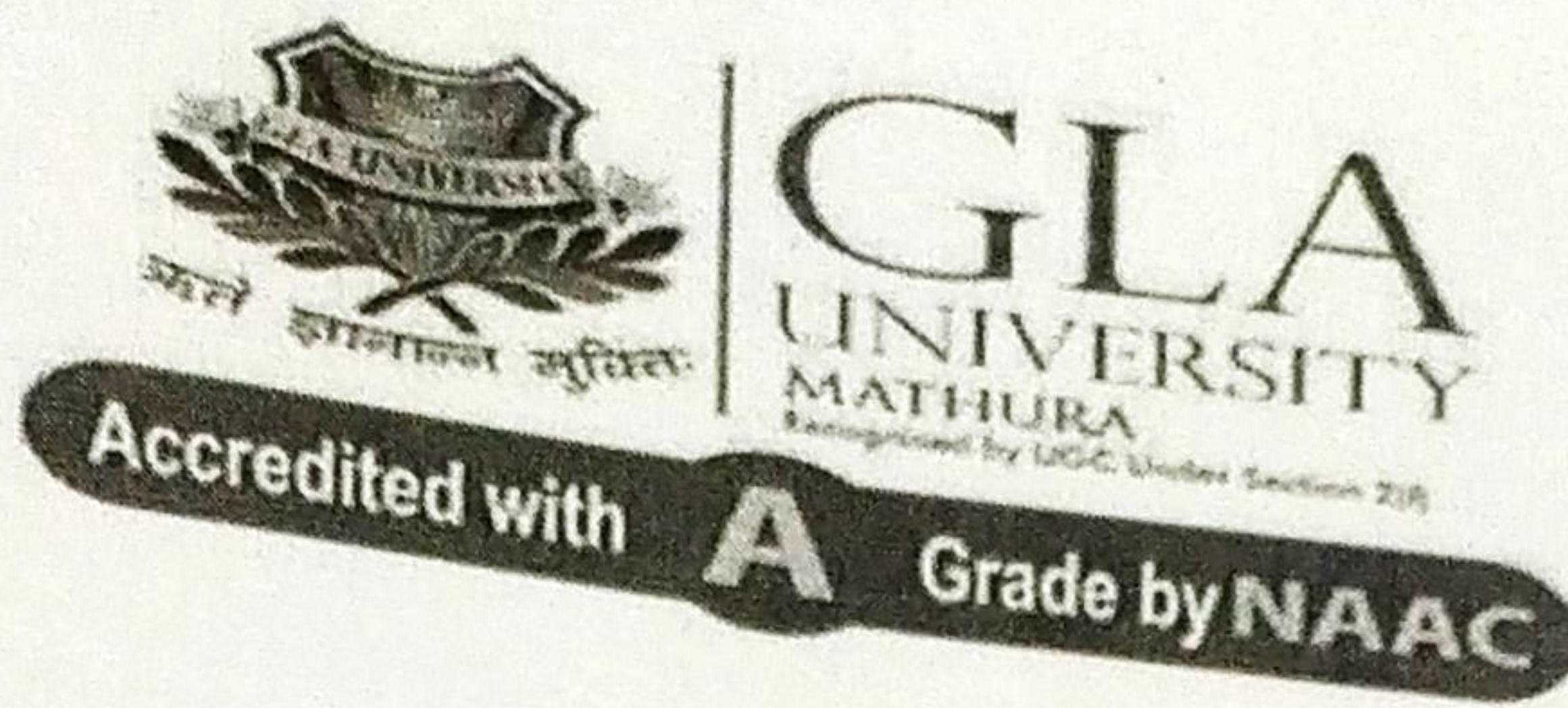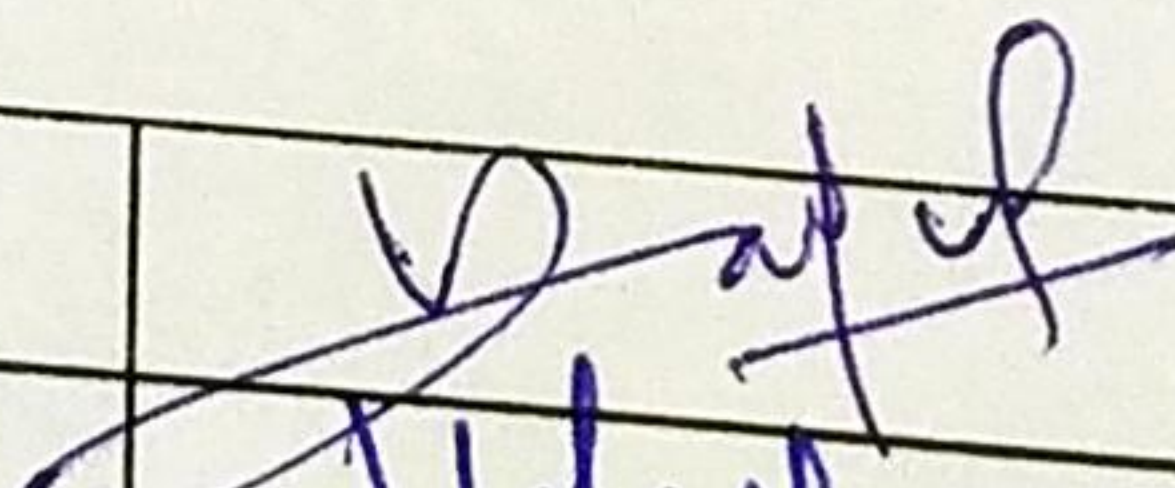
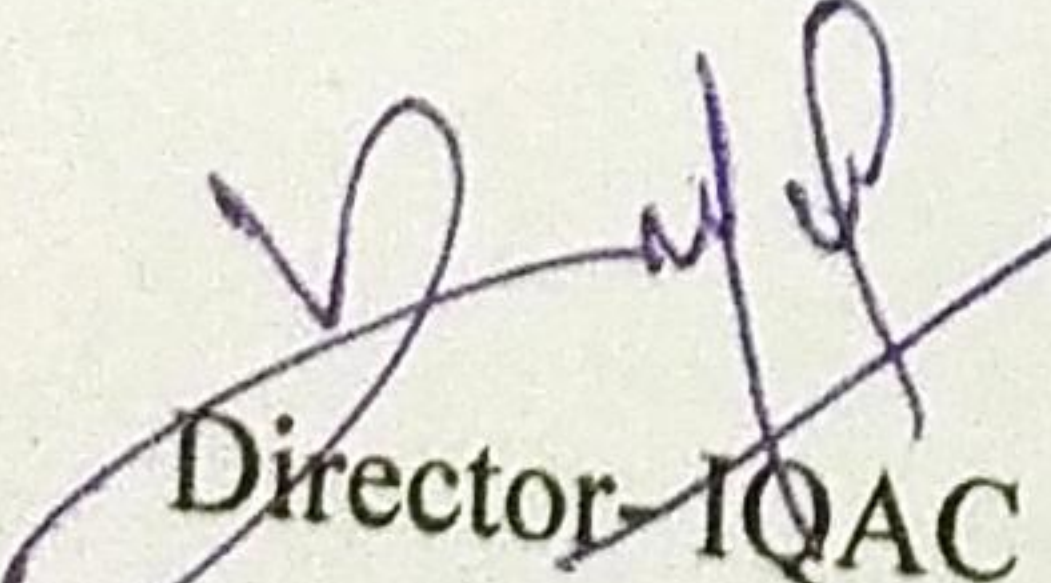# Academic and Administrative audit for the academic year 2020-21

We, the members of the academic and administrative audit team, have conducted the academic and administrative audit for the academic year 2020-21 on 03-08, Jan. 2022.

Observation of Audit.

1. Number of Phds awarded in the last few years is too low and needs to increase.
2. Each Department should have one website coordinator to regularlyupdate departmental activities on the website.
3. Department and section heads must motivate students to participate in the activities conducted in other Universities.
4. Promote faculty to develop more e-content.
5. Motivate faculty for research projects and consultancy.

Sign. of Committee

Chairperson	Prof. Vishal Goyal	
Member	Mr. Neeraj Varshney	
Member	Dr. Aasheesh Shukla	
Member	Dr. Rohit Agrawal	
Member	Dr. Kamal Sharma	Komal Sharma

Director-IQAC

Academic Administrative Audit (AAA) 2020-21 and initiation of follow up action

Sl. No.	Academic Administrative Audit Suggestions	Initiation of follow up action
1	Number of PhD's awarded in the last few years is too low and needs to increase.	Efforts to increase the number of admissions of PhD candidates are being made
2	Each Department should have one website coordinator to regularly update departmental activities on the website.	Department wise websites are being made
3	Department and section heads must motivate students to participate in the activities conducted in other Universities.	Students of GLA University are regularly participating in events in other universities
4	Promote faculty to develop more e-content.	Being done
5	Motivate faculty for research projects and consultancy.	Being done and it's improving continuously

Director IQAC
GLA University, Mathura